

# Report on Internal Academic Audit

Sir JC Bose Campus, Bhimtal & DSB Campus, Nainital

(Dated : 18/8/23 & 19/8/23)

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## Introduction

The Honourable Vice Chancellor of the institution constituted an Internal Academic Audit committee, aiming to assess and ensure quality in academic activities and infrastructure facilities. The following is a detailed report on the audit conducted across diverse departments in the Sir JC Bose Campus, Bhimtal, and the DSB Campus, Nainital.

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## Members of the Committee

- Prof. Sanjay Pant
- Prof. SPS Bisht
- Prof. Rajeev Upadhyay
- Prof. Geeta Tewari
- Dr. Deepakshi Joshi

*Sanjay Pant*  
19/08/2023

*Rajeev Upadhyay*  
19/08/2023

*Geeta Tewari*

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## Audit Overview

The Internal Academic Audit committee visited numerous departments of the Bhimtal campus and DSB campus over two days. Each departmental audit consisted of a presentation by the respective head of the department, during which they showcased their labs, classrooms, and various other facilities meant for students and researchers.

A strong emphasis was placed on Research and various outreach and extension activities, showcasing the institution's commitment to not just internal academic excellence but also its contribution to society at large.

## Key Findings

1. **Infrastructure & Facilities:** Most departments had well-maintained labs and classrooms. Special mentions go to the departments of Chemistry, Physics, Pharmacy and Biotechnology for having state-of-the-art equipment aiding advanced research.
2. **Outreach & Extension Activities:** The Geography and Himalayan Museum departments showed remarkable efforts in extending knowledge beyond the campus, with notable contributions to the local community's understanding of the region's unique geographical and cultural attributes.
3. **Documentation:** A highlight of the audit was the organised and systematic documentation maintained by almost all departments. There was a clear record of projects, publications, students' progression, mentor-mentee programs, and various other academic activities. The Biotechnology and Chemistry departments, in particular, showcased an extensive list of publications and ongoing research projects.
4. **Student-Teacher Interaction:** The mentor-mentee system seems to be robust, especially in departments like Commerce, Political Science, Hindi, and Sociology. This system aids in individualised attention and fosters a conducive environment for student growth.
5. **Extracurriculars & Ancillary Facilities:** Physical Education, Yogic Science, Music, Home Science and Drawing & Painting departments exhibited significant contributions in nurturing students' talents beyond academics. Facilities such as the AN Singh Hall and the Seminar Hall (Arts) serve as key platforms for various institutional events.

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## Recommendations

1. **Modernization of Labs:** While many departments showcased advanced labs, some, especially in the Humanities and Arts streams, could benefit from modernised research facilities.
  2. **Increased Outreach Programs:** The positive impact of current outreach programs underscores the potential benefits of expanding these programs across all departments.
  3. **Enhanced Inter-Departmental Collaboration:** Encouraging more collaboration, especially between scientific and humanities departments, can foster a holistic academic environment.
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## Conclusion & Suggestions

1. Display timetables outside lecture rooms and theatres for easy access.
2. Create a notable publications display to showcase outstanding papers.
3. Consider establishing a "Wall of Fame," possibly featuring Nobel laureates.
4. Ensure labs and instrumentation labs have clear "do's and don'ts" displays.
5. Maintain a visitor record book for both students and staff in department libraries.
6. Assign proper naming and organisation to notice boards.
7. Ensure clear name displays for instruments and chemicals in labs.
8. Organise book sections alphabetically in the library for easier navigation.

The Internal Academic Audit provided insights into the institution's academic rigour, quality of infrastructure, and overall commitment to holistic education. It is commendable to note the institution's robust systems, quality research outputs, and dedicated faculty, which collectively contribute to its esteemed reputation.



Rajeev

Director.

IQAC

Kumaun University

Nainital.





Check list							
For Department: <b>Mathematics</b>							
S. No.	Detail of Particulars	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Remark if Any
1.	Self-Evaluation Document						
2.	Semester wise Time table (Consolidated) on Notice Board	✓	✓	✓	✓	✓	
3.	Faculty profiles with detail of publication, paper setting & evaluation details, Research Projects, FDP/Refresher/orientation course details etc.	✓	✓	✓	✓	✓	
4.	Departmental Meeting Register (with notice and minutes)	✓	✓	✓	✓	✓	
5.	Department Library (Books)	✓	✓	✓	✓	✓	
6.	Students Activities and its Details						
7.	Department committees-Staff Advisors and members	✓	✓	✓	✓	✓	
8.	Department Planner (Academic)						
9.	Mentor- Mentee list and it minutes						
10.	Laboratories Stock Registers – GFR40, GFR41, Master Stock Register (to be matched with College Stock Register)	✓	✓	✓	✓	✓	
11.	Information on Physical Notice Boards	✓	✓	✓	✓	✓	
12.	Student Progressive Report						
13.	Any other Contribution						

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Check list		
For Department		Mathematics
S. No.	Detail of Particulars	2021-2022
		Remark if Any
1.	Self-Evaluation Document	
2.	Semester wise Time table (Consolidated) on Notice Board	✓
3.	Faculty profiles with detail of publication, paper setting & evaluation details, Research Projects, FDP/Refresher/orientation course details etc.	✓
4.	Departmental Meeting Register (with notice and minutes)	✓
5.	Department Library (Books)	✓
6.	Students Activities and its Details	✓
7.	Department committees-Staff Advisors and members	✓
8.	Department Planner (Academic)	
9.	Mentor- Mentee list and it minutes	
10.	Laboratories Stock Registers – GFR40, GFR41, Master Stock Register (to be matched with College Stock Register)	✓
11.	Information on Physical Notice Boards	✓
12.	Student Progressive Report	
13.	Any other Contribution	

*Sinha*

*Chow*

*Basak*

*IQAC*

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